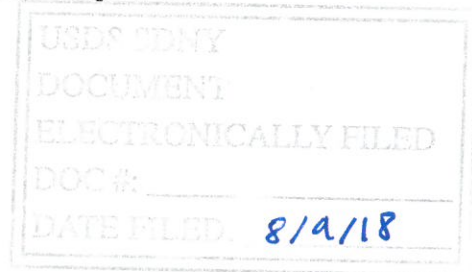


Gina Williams  
146-17 182 Street  
Springfield Gardens, N.Y. 11413  
(347) 886-7802



August 6, 2018

Re: Gina Williams v. NYCHA et al., Judge (RJS)  
Civ. No 18-5912

Dear Honorable Richard J. Sullivan,

I am Plaintiff-Pro Se in the above action. I have received consent from Defendant Counsel, to request for an extension of time to amend the complaint and respond to the Courts directive.

Due to my work schedule and Pro Se status I am respectfully requesting another three weeks to comply.

I am requesting a waiver on electronic filing due to my limited access to technical equipment.

IT IS HEREBY ORDERED THAT Plaintiff's time to file an amended complaint is extended to August 30, 2018. IT IS FURTHER ORDERED THAT Defendants shall respond to the amended complaint no later than September 6, 2018, and the parties shall file a joint letter and case management plan by September 6, 2018. IT IS FURTHER ORDERED THAT the initial conference previously scheduled for August 24, 2018 is adjourned to Friday, September 14 at 3:30 p.m. in Courtroom 905 of the Thurgood Marshall United States Courthouse, 40 Foley Square, New York, New York. Because Plaintiff has not opted in to electronic filing, her request for waiver of electronic filing is not necessary. To the extent that Plaintiff requires assistance regarding the filing of documents in this case, she may contact the Court's Pro Se Office.

Respectfully submitted,

A handwritten signature in blue ink, appearing to read "Gina Williams".

Gina Williams  
Plaintiff - Pro Se

C. Judith J. Jenkins Esq.

SO ORDERED

Dated: 8/9/18

A handwritten signature in blue ink, appearing to read "Richard J. Sullivan".

RICHARD J. SULLIVAN  
U.S.D.J.

RECEIVED  
CLERK OF COURT  
2018 AUG -7 AM 10:21  
SDNY

UNITED STATES DISTRICT COURT  
SOUTHERN DISTRICT OF NEW YORKGINA WILLIAMS

(List the name(s) of the plaintiff(s)/petitioner(s).)

18 Civ. 5912 (RJS)

- against -

NYCHA et al.

## AFFIRMATION OF SERVICE

(List the name(s) of the defendant(s)/respondent(s).)

I, (print your name) FREDERICK JONES, declare under penalty of perjury that I served a copy of the attached (list the names of the documents you served): Letterupon all other parties in this case by (state how you served the documents, for example, hand delivery, mail, overnight express) HAND DELIVERY to thefollowing persons (list the names and addresses of the people you served): NYCHA LHM  
DEPARTMENT, 250 BROADWAY NEW YORK, NY  
10007on (date you served the document(s)) 8/7/2018Dated 8/7/18Signature Fredrick JonesAddress 107-05 SOUTH AVENUE APT 2DCity, State JAMAICA NY 11435

Zip

Telephone Number 646-552-7940

E-Mail Address